**Pierce County Fire Chiefs’ Association**

**Business Meeting Minutes**

**February 6, 2014**

1. **Call to Order**

President Wright called the Pierce County Fire Chiefs’ Association meeting to order at 9:05 a.m. at Graham Fire & Rescue located at 23014 70th Ave. E., Graham, WA. The following were present:

Bob Hudspeth, Eatonville FD Jeff Jensen, Tacoma FD

Jim Sharp, WPFR John Burgess, PCFD #5

Eric Watson, PCFD #5 Steve Nixon, PCFD #5

Eric Waters, PCFD #5 Tom Sutich, PCFD #5

Keith Wright, CPFR Pat Donovan, CPFR

Baron Banks, CPFR Judy Murphy, CPFR

Brian Caldier, CPFR Ed Hrivnak, CPFR

Guy Allen, PCFD #16 Chris Grant, PCFD #17

Ryan Baskett, GFR Todd Jensen, GFR

Steve Richards, GFR Jerry Thorson, EPFR

John McDonald, EPFR Ed Goodlet, EPFR

Garry Olson, PCFD #23 Denise Menge, Recorder

1. **Flag Salute**

Chief Baskett led the flag salute and welcomed everyone to Graham.

1. **Approval of Minutes**

It was moved and seconded to approve the January 9, 2014 meeting minutes as presented. MOTION CARRIED.

1. **Treasurer’s Report**

Treasurer Ryan Baskett presented the Treasurer’s Report: Beginning balance of $3,923.27, income of $2,109.38 with an ending balance of $6,032.65, EMS total is $9,188.44. The grand total account balance is $15,221.09. Denise emailed out the Dues Invoice as well as posted it to the website, he will follow up with a reminder. It was moved and seconded to approve the Treasurer’s Report as presented. MOTION CARRIED.

1. **Correspondence**

President Wright was given a letter from PC Tacoma Chaplaincy asking for donations. He will give it to Denise to scan and email out with the minutes.

1. **Guest Speaker**

Jim Sharp introduced Bill Schrier with FirstNet, building a nationwide communication network dedicated to public safety. Bill went through a powerpoint presentation. Washington OneNet Team, named different from FirstNet to distinguish from Federal Government. [OneNet@ocio.wa.gov](mailto:OneNet@ocio.wa.gov) SIEC – State Interoperability Executive Committee, Jim Sharp is on this committee. Oversees the interoperability for state agency radio networks. 15 members by law. FirstNet – First Responder Network Authority – authorized by Congress in 2012. Funded $7 B from spectrum sales. Is licensed to use 20 MHz of spectrum in the 700 MHz band. Will use LTE commercial network technology. LTE = long term evolution. A “data only” network. Discussion on different technology (google glasses, etc.) and apps. Public Safety Grade. Public Safety includes: EMS, FF, LE, Emergency Management, Public Works, Transportation, etc. FirstNet Board of Directors – Jeff Johnson retired FC from Tualatin is on the Board, Kevin McGinnis, Sherif Paul Fitzgerald, DC Chuck Down, Secretary of Commerce, Attorney General – commercial, public safety and federal members. FirstNet does not replace land mobile voice yet. Diagram of how it will be built – LTE Network Structure. SLIGP – State/Local Implementation Grant Program. WA awarded $2.6 million on September 6th. 2 Phases. Phase 1 – Outreach, Education, Governance. Number of users, number of devices – types, current providers and costs, coverage, etc. Phase 2 – Asset Inventory – dark fiber, microwave, data center, radio towers, etc. Challenges for FirstNet – DESIGN for each state, COVERAGE “every square meter”, CAPABILITIES security, applications, COMPETITION from industry, SUBSCRIBERS base of users, COSTS subscriber, marketing, operations and maintenance, etc. Unofficial timeline – 2014 (now) – outreach, 2014-2015 (later) data collection, 2014-2015 Design (by FirstNet), 2015? Governor’s opt in/out decision. How to get involved: List serve – [interop@listserv.wa.gov](mailto:interop@listserv.wa.gov) , Stakeholder Committee, Technical Committee. Goal is to get the best possible design for Washington State that meets the needs. Questions/Comments. Jim Sharp stated this is not connected to SS911 – this is just about data communication. Commissioners had this presentation as well. Also, not a new or additional cost, would be in place of current cell phone service, etc. Bill would hope could identify a point of contact with each agency and then also identify a collection point for all of the data. For more information (no website up yet) you can Email: [onenet@ocio.wa.gov](mailto:onenet@ocio.wa.gov), Twitter @waonenet, WA OneNet +1 360 902 3574. See attached handout for more contact information.

1. **Unfinished Business**

**By-Laws Approval** – President Wright stated this isn’t on the Agenda, however, it was discussed at the last meeting. The By-Laws had been sent out for everyone to review. It was moved by Ryan Baskett and seconded by Eric Waters to approve the By-Laws. MOTION CARRIED.

1. **New Business**

Steve Nixon request to update web site with member information.

**COMMITTEE REPORTS - Detailed:**

1. **Audit Committee**

Steve Nixon reported their meeting that was scheduled was postponed due to Lique’s resignation. They will meet next week and report next month.

1. **Banquet/Awards Committee - DORMANT**
2. **Nominations Committee - DORMANT**
3. **UASI Committee**

Jeff Jensen reported Roger has committed to meeting with Ken’s replacement regarding important issues to the Fire Service. PPE is relatively secure, technician training HM, Active Shooter got shot down, heavy rescue equipment was shot down as well. Will work through. Ballistic vest issue brought forth was shot down. Going to maintain aircrafts, interagency high rise drill is a go. A little disappointed in the way the voting went.

1. **Emergency Management Committee**

Guy Allen reported it’s that time of year again to start meeting and updating the plan with inevitable changes that happen every year.

1. **Impact/Mitigation Fee Committee**

No report.

**DIVISION REPORTS - Detailed:**

President Wright asked for reports to include who’s on committee, what they are currently working on and what their goals/plans are for the year. Once By Laws are drafted, please send them to Denise for the Executive Board to review and approve them.

1. **EMS**

Judy Murphy reported the EMS Division has been meeting on a regular basis. They have created By Laws – copies distributed. Quality intervention, work with ACO’s, looking at patient care information and data exchange with hospitals. Most are on electronic reporting now. Looking at high utilizers and joint purchasing.

Chair – Judy Murphy, Vice Chair – Russ McCallion, Secretary – rotates

By Laws will be sent to the Executive Board for review and approval.

Group met with Franciscan ACO last week and doing a pilot program to help with high utilizers. Fall and lift assists and diabetics. Agreed to give them top 5 patients of each and they will make contact with case management and or refer to where they need to go, etc. Business Associate agreements will be put in place. If an agency interested in participating, have EMS person contact Todd, Judy, Murph or Russ. A supply bid was done earlier last year – looked at top stuff everyone is using and went out for bid. There were around 6 supply companies responded and Boundtree won the bid. Looking at a 10% decrease in costs due to bid. One unfortunate thing is a vendor is contacting individual agencies and trying to undermine the bid – Life Assist. Please try to support the bid and go through Boundtree. Judy will send out the contact information. Ryan Baskett stated this is the concept that the Chiefs had agreed we want to go towards that we all work together to purchase. Encourage everyone to support. Judy stated they tried to look at what all spent the most money on and what majority use, etc.

Faulk update – they have applied for ALS license. If Fire Based agency goes from BLS to ALS ok to do. For private ambulance to do, they have to agree to serve underserved areas. Looked at demographics and call volumes, etc.

The Sobering Center in Tacoma has been open for a lot of years – simply intoxicated patients instead of taking to ER. Volume of patients has dwindled. Meeting coming up and will be closing soon.

**16 A. Metro Training**

John McDonald – Doug Walker with EPFR is taking over as Chair of Metro Training. He will be at future meetings as he wasn’t aware of today’s meeting.

**16 B. Training – TEW Training/Exercise**

**16 C. Training – TEW Equipment**

1. **Fire and Life Safety**

Eric Waters stated their general marching orders was to work on standardization – codes and education. Want to continue to work on standardizing messaging to the masses. Welcomes this new format for continued direction on what to work on and make sure they are doing the work the Chief’s want them to do. The Division meets quarterly. Last meeting had feedback from departments with regards to burn bans and when they are on or off. May engage Dic Gribbon with PSCAA with burn ban on or off regardless of what kind of ban and not differentiating if clean air or not as that seems to confuse the general public. Jeff suggested clarifying if inside or outside burning is on or off. Also talked about across jurisdictions – met with Warner for standardization on fire code application throughout areas. Working on Knox Box locations for consistency. Another thing Warner brought to attention was the code cycle continually changes. Just started 2012 code sets and working on 2015. Change for how medical, assisted living, adult family home, etc. facilities handle their occupants during an emergency. Shelter in place. Meeting going to be attending in March to hear what they have to say on this model code, etc. Codes – in PC – PALS and Fire Marshal’s office and some discrepancies between 17C and 17B – have recognized incongruence’s and applied a planner/code writer to those two groups to bring code together. A draft by March to be done. Radio communication in buildings – moving radio platforms – need to stay on top of this and not let it slip through the cracks. Met recently on how to apply to existing buildings, etc. This group recognize it will be a shared responsibility with building owners for equipment field testing, etc. Building owner responsibility to address and fix the issues so we can communicate within the building during an emergency. Fees – CPFR as initiated gate inspection fees. PC requires gate permit – we go out and do the tests and have been doing them for free. CP not doing for free anymore. We should be recouping our costs for gate tests. PC is collecting fees for their work and we should as well. Will be working on drafting MOU. Ed Hrivnak stated we do not have a finished MOU in place yet but getting ready to invoice for our first inspection. No resistance, just need to get the mechanism in place to collect. Bob Hudsepth mentioned standardization and issue of blue card versus non-blue card agencies. That would be more operations or training. Discussion on sprinklered residential, i.e. Bonney Lake as model and proof that not hampering development, etc. Chris Grant any data with regards to cost of loss if sprinklered versus non-sprinklered. Jeff Jensen stated this has to be looked at from a Life Safety perspective instead of property loss because of insurance coverage, etc.

1. **Logistics**

Brian Caldier attended a meeting last week and was voted as Chair of the Division. Decided at first meeting to bring together problems and resources and looking at issues facing and resources have to collaborate and come up with a way to move forward. Logistics supports operational readiness. By Laws have been put together. Different agencies all trying to solve the same problems. Collectively we have a lot of purchasing power. Fiscal responsibility. Meeting every month. Organize and share experiences and problems all have and work with local and regional efforts. Workspace put on the website for information to be shared and available to everyone. Baron Banks stated CPFR hosts the website and he has asked David Travis to add a Logistics tab to the website that information can be uploaded and available. Limit access to those that can actually upload information and/or even see information. Ryan Baskett stated this is exactly what he was hoping to see would come out of this for smaller agencies to be aware of and able to be a part of, etc. Back of mind looking at Pierce County as a whole. Brian Caldier encouraged everyone to participate in the Division and/or at least stay in contact with someone who is on the committee. Focusing on getting information out as a whole.

1. **Operations**

Todd Jensen reported they had been meeting regularly. They do have By Laws started and working on statement and objectives. Have been working on completion of Tac Ops Manual revisions. Working on incorporating things that most are doing and allowing for agency specific items. Still in phase of having a meeting to designate Chair and Vice Chair.

1. **Volunteer Services**

Erik Skogen reported he had volunteered to get involved and be the Vice Chair for the Division. They have met and had resounding success with attendance. By Laws are done and mission statement as well – he will get that sent to the Executive Board for approval. He introduced Tony Boe, Secretary from Eatonville. Continue to move forward. Lique was the Chair, Skogen as Vice Chair and self as Secretary. Frequency of meetings – they are going to try to meet more often than once per quarter initially. 2014 goals are to standardize recruitment processes. Enable volunteers to go to one site and select which agencies to apply for and then also get application, hiring information, etc. Their next meeting is scheduled for Thursday, February 27th at Station 91 at 1400. President Wright asked if they are addressing not only suppression volunteers, but community services volunteers as well? They are trying to get representation from every agency.

1. **Good of the Order**

President Wright reminded everyone that Legislative day is next Tuesday. He sent out a couple of talking points if going to talk to Legislators. Last year did the Daffodil calendar – if interested in participating again, please let him know and he can get the contact information to the person coordinating.

14 months ago CPFR signed a contract with Riverside, yesterday CPFR received a letter stating they want to end the contract in 90 days.

Executive Board to meet for a few minutes after the meeting.

1. **Adjournment**

There being no further business, the meeting adjourned at 10:58 a.m.

Submitted by:

Denise Menge

Recording Secretary

**2014 Meeting Schedule:**

January 2, 2014 General - City of Buckley

February 6, 2014 Business - Graham Fire & Rescue

**March 6, 2014 General - Eatonville Community Center**

April 3, 2014 Business - Orting Valley Fire & Rescue

May 1, 2014 General - East Pierce Fire & Rescue

June 5, 2014 Business - Key Peninsula

July 3, 2014 NO MEETING

August 7, 2014 NO MEETING

September 4, 2014 Business - Central Pierce Fire & Rescue

October 2, 2014 General - Gig Harbor Fire & Medic One

November 6, 2014 Business - West Pierce Fire & Rescue

December 4, 2014 NO MEETING – ANNUAL BANQUET